HIMSS Electronic Health Record Association

HIMSS EHR Association Definitional Model and Application Process
March 2009

Prepared by the HIMSS EHR Association Membership Committee with supporting documentation provided by the HIMSS Electronic Health Record Committee

Background:

The HIMSS Electronic Health Record (EHR) Association chartered this effort to ensure equal, fair and consistent criteria for Membership into the EHR Association. The EHR Definitional Model includes an operational EHR definition, key attributes, essential requirements to meet attributes, and measures used to assess the extent to which companies design, develop and market their own proprietary Electronic Health Record software application.

Electronic Health Record Definition:

The Electronic Health Record (EHR) is a longitudinal electronic record of patient health information produced by encounters in one or more care settings. Included in this information are patient demographics, progress notes, problems, medications, vital signs, past medical history, immunizations, laboratory data and radiology reports. The EHR system automates and streamlines the clinician's workflow. The EHR system has the ability to independently generate a complete record of a clinical patient encounter and possesses sufficient data granularity to support clinical decision support, quality management, clinical reporting, and interoperability.

Membership Guidelines:

Organizations wishing to become a member of the EHR Association will be required to meet the following requirements:

- The applicant company must be a HIMSS Corporate Member in good standing with HIMSS. If your company is not a corporate member, you may apply by completing the registration at the following site: www.himss.org/asp/corporateMembership_join.asp.

- The applicant company must design, develop and market its own proprietary Electronic Health Record (EHR) software application.

- The applicant company must be an Electronic Health Record (EHR) vendor that is a legally formed company in good standing.

- The applicant company must be an Electronic Health Record (EHR) vendor that makes their EHR software application commercially available in the United States of America.

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- The applicant company must be an Electronic Health Record (EHR) vendor that has, at a minimum, five (5) EHR customer installations in commercial use in the United States.

Membership Qualification Process:

Please complete electronically the following information to apply for membership in the HIMSS EHR Association. Actual membership in the Association is subject to recommendation by the Membership Committee (which can also request additional information) and a majority vote by the general EHR Association membership.

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Corporate Membership Application

Please complete all of the information requested on the application form.

Corporate Application Name:

Company URL:

1. **Is your company a Corporate Member in good standing with HIMSS?**

   a. Yes _____   OR   No _____*

   If yes, at what level? _____

   * to be considered for EHR Association membership, firms not individuals must be a member in good standing with HIMSS.

2. **Applicant is a legally formed company in good standing?**

   a. Yes _____   OR   No _____

   b. Supply name of state where incorporated _____

3. **Applicant designs, develops and markets its own proprietary EHR?**

   a. Yes _____   OR   No _____

   b. Describe how your EHR is a longitudinal electronic record of patient health information generated by encounters in one or more care settings. _____

   _____

   _____

   _____

   c. Describe how your EHR captures patient demographics, progress notes, problems, medications, vital signs, past medical history, immunization, laboratory data and radiology reports. _____

   _____

   _____

   _____

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d. Describe how your EHR automates and streamlines the clinician's workflow. _____

_____

_____

_____

e. Describe how your EHR generates a complete record of a clinical patient encounter as well as supporting other care related activities such as decision support, quality management and clinical reporting. _____

_____

_____

_____

4. **"EHR Vendor" shall be defined as a healthcare software application company that is a legally formed company in good standing that is a commercial vendor of EHR products to the United States of America healthcare market. For clarification, as used in this definition, "vendor" means a company that develops and markets its own proprietary EHR software.**

a. Applicant has one or more customers that meet all of the criteria as indicated below:
   1. Has paid a license fee for the software received and is paying maintenance fees **or** is paying a subscription fee for the products and services.
   2. Does not have an ownership stake in the applicant's company.
   3. Client is located in the United States of America.

   Yes _____   OR   No _____

b. Applicant sells EHR solution that it has developed?

   Yes _____   OR   No _____

c. Applicant's EHR is being actively sold in the United States of America?

   Yes _____   OR   No _____

5. **Would you consider your firm to be primarily enterprise-focused or ambulatory-focused?**

   _____ Enterprise-focused vendor   OR   _____ Ambulatory-focused vendor

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6. Are you CCHIT certified? (Optional)

    a.   Yes _____   OR   No _____

    b. If no, are you planning to become CCHIT certified?

        Yes _____   OR   No _____

7. List the assigned representatives that will hold voting power for your company in the EHR Association. These individuals will receive passwords intended only for their individual use on the EHR Association website.

Voting members need to carry a position within their company that provides them with voting authority to commit resources (both financial and otherwise) for their respective companies.

<u>Primary Voting Member:</u>

    Name: _____

    Title: _____

    Address: _____

         _____

City / State / Zipcode: _____

    Phone: _____

    e-mail: _____

<u>Alternate Voting Member:</u>

    Name: _____

    Title: _____

    Address: _____

         _____

City / State / Zipcode: _____

    Phone: _____

    e-mail: _____

Signed by : _____

Printed Name: _____

Title: _____

Date: _____

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CONFIDENTIAL

The following information will be removed from the application
prior **to distribution and is intended for internal HIMSS use only**

1. Additional Assessment Fee of Membership:

During the July 14, 2009 full EHR Association membership meeting, it was discussed, voted upon and approved to move forward on a member assessment for an additional fee of the members of the EHR Association to facilitate a greater presence in the marketplace for our organization.

The assessments are based on the following: *(The assessment is based on total revenues, not EHR revenues.)*
- Member companies with less than 5M in annual revenues - $495/yr.
- Member companies between 5M and 25M in annual revenues - $1,980/yr.
- Member companies with over 25M in annual revenues - $ 4,050/yr.

Note:
- This assessment would be in addition to the HIMSS normal corporate membership.
- This assessment appears at this time to be an on-going assessment, but can be re-evaluated at the end of the fiscal year.
- The vote on July 14, 2009 was for an annual assessment but the membership can vote to change that at any time.
- The timetable for the annual assessment will coincide with the HIMSS Annual budget, July 1, 2009 through June 30, 2010.

Per the above information, please indicate below what amount your invoice should be based upon:

	$495/yr - less than 5M in annual revenues
	$1,980/yr - between 5M and 25M in annual revenues
	$4,050/yr - over 25M in annual revenues

(Note: Assessment will be prorated based upon date of approval of membership).

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2. Work Groups/Committees:

We have a number of work groups and committees that we encourage you to become involved with. The Work Groups are: Acceleration / Adoption, Budget, Communications, Government Initiatives, Standards and Interoperability. The Committee is: Membership. If you would like to become a member of one or more of these committees, please indicate below and upon approval of your application, you will be added to the committee. Activities that the committee members will need to take into consideration, but not limited to, are:

Indicate interest below	WORK GROUP / COMMITTEE DESCRIPTION
	ACCELERATION / ADOPTION WORK GROUP The Acceleration/ Adoption Work Group works to define the strategies and execute tactical plan around acknowledged barriers to adoption for the EHR Association, which will include outreach to key stakeholder groups including: Government Organizations / Associations, Payors; Provider Groups / Associations; Other Trade Associations, Medical Associations / Societies, and other groups. In the near term, the Work Group will handle the rollout plan of the Interoperability Roadmap.
	COMMUNICATIONS WORK GROUP The Communications Work Group mandate is to position the association, its members and its initiatives, as leading the HIT industry trade organization during these fast-paced and critical times in the adoption of electronic health records. They will be responsible for defining and executing the marketing and communications plan, which includes formalizing channels and developing the necessary tools for the EHR Association to communicate with all stakeholders including current and potential EHR Association members, the healthcare provider community, third party organizations, and handling public relations and media outreach.
	GOVERNMENT INITIATIVES & ORGANIZATIONS WORK GROUP The Government Initiatives & Organizations Work Group sets strategy for interaction and participation with established government and private sector initiatives related to EHR. This group will continue to drive the responses to and relationship with CCHIT.
	MEMBERSHIP COMMITTEE The Membership Committee (MC) manages all membership criteria and materials as well as recruiting new Member activity for the EHR Association. In addition, the Membership Committee manages the election and selection processes for EHR Association Board and Committee Chairs and Vice Chairs. The MC also helps set the agenda for the EHR Association face to face member meetings.
	STANDARDS & INTEROPERABILITY WORK GROUP The Standards & Interoperability Work Group evaluates all standards and third party standards setting organizations and establishes a strategy for interacting with each. Initial interoperability projects are focused on HL7, CCR, RHIO, IHE, Lab terminology and Security standards.

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Please submit the completed application to garnett@himss.org. You will also need to mail or fax a signed copy to:

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